

Consent form: Video/audio recordings

I, _____, hereby give consent to

_____ (the coach), who is studying at Henley Business School, University of Reading, to capture:

Video footage: _____ (initial)

Audio recording(s): _____ (initial)

of our coaching session(s).

I understand that:

- The footage/recording(s) will be used solely to aid and assess the coach's development as part of their programme of studies.
- The footage/recording(s) may be disclosed by the coach only to University of Reading staff and in turn may be disclosed to external examiners for the purposes of supporting and assessing the coach's development as part of the coach's programme of studies.
- The coach, who will act as the Data Controller, shall process and store the personal data, collected in the footage/recording(s) and on this form, securely and with the informed consent of the data subject in compliance with the Data Protection Act 1998, for a period of up to five years while the coach is completing their programme of studies at Henley Business School.
- This agreement shall in no way transfer or assign any rights in my contribution to the coach, other than as expressly set out in this agreement or as otherwise agreed by the parties in writing.
- Declining to sign this form will not affect my eligibility for coaching.

Signature: _____

Date: _____

If you have any queries about this form, or if you wish to update your personal details, please contact Henley Business School at pcic@henley.ac.uk. Your personal details will be held in accordance with our obligations under all applicable Data Protection laws and retained in line with our Records Management Policy. If you have any questions regarding protection of your data please contact the University Data Protection Officer at: imps@reading.ac.uk.